

## Global Health Fellowship Volunteer Programme

### Expenses FAQs

➤ **Q: How much can I claim for?**

**A:** Up to £1000 per month.

➤ **Q: How do I claim back expenses?**

**A:** You need to register an account with the Selenity System. Please refer to the [Guidance for Claimants](#) for full information.

➤ **Q: Do I need any proof of expenses?**

**A:** You need to provide receipts and upload to Selenity when processing your claim.

➤ **Q: What if my claim is more than £1000 in a month?**

**A:** You can only submit up to £1000, if expenses are more then you need to split over the following month.

➤ **Q: What can I claim for?**

**A:** You can claim for your return flight from the UK to Africa return and living expenses i.e., food, transport including car hire and Wi-Fi. Professional expenses i.e., fee to Pro Talent, medical registration, visa, work permit, insurance including medical indemnity and health insurance. Any costs, fees, or payments essential to your deployment overseas.

➤ **Q: What can I not claim for?**

**A:** Additional travel not related to the GHFVP. Personal gifts for self or bringing home. Any costs or payments not essential to your deployment overseas.

➤ **Q: Can I claim in a foreign currency?**

**A:** Yes, if you are deployed to Uganda, for example and have paid and have receipts in Ugandan Shilling, enter the amount on Selenity in this currency and Selenity will then translate into £ sterling for processing.

➤ **Q: Can I claim expenses before deploying if I have booked my flight etc?**

**A:** No, you can only submit a claim once you have deployed and started your placement in Africa.

➤ **Q: Is there a time limit on claiming back expenses?**

**A:** The maximum time to make a claim for your GHFVP is 3 months retrospectively. After this time no claims will be processed.